

Program Reviews: Closing the Loop

After the external reviewers' report has been received, the following actions should occur:

1. The chair and faculty meet to discuss the external reviewers' report, the self-study recommendations, and to formulate a Multi-Year Continuous Improvement Program Plan of no more than three years. The plan should address the findings and recommendations from the self-study and the external reviewers and include a timeline for specific actions to improve or sustain program quality and address weaknesses.
2. The chair discusses the action plan with the dean.
3. The dean and chair meet with the Provost / Vice President for Academic Affairs to discuss the Multi-Year Continuous Improvement Program Plan.
4. The department incorporates elements from the Multi-Year Continuous Improvement Program Plan into the annual assessment plan, as appropriate, and report findings in the annual "close the loop" assessment report(s).
5. The Multi-Year Continuous Improvement Program Plan is updated (e.g., If a 3-year plan, add another year).